MINUTES

RAYMOND BASIN MANAGEMENT BOARD
REGULAR MEETING

Wednesday, July 15, 2026

BOARD MEMBERS PRESENT AND PARTIES REPRESENTED

Chris Burt	Kinneloa Irrigation District
	Huntington Library and Art Gallery
Paul Cranmer	City of Arcadia
Brian Dickinson	City of Sierra Madre
Casey Feilen	San Gabriel County Water District
Geo Herrera (*A*)	City of Alham
Stacie Takeguchi	City of Pasadena (*via Zoom/in-person*)
Lisa Yamashita-Lopez	Rubio Cañon Land and Water Association

BOARD MEMBERS ABSENT

Dennis Ahlen	City of Alhambra
Justin Bailey	Lincoln Avenue Water Company
	La Canada Irrigation District
	Las Flores Water Company
	Pasadena Cemetery Association
	Valley Water Company
Jessica Taylor	California-American Water Company
Ken Tcheng	Sunny Slope Water Company

OTHERS PRESENT

Brad Boman	City of Pasadena (*via Zoom)*
Bob Fan	Valley Water Company (*via Zoom)*
Ken Kules	City of Pasadena Resident (*via Zoom)*
Steven McGee	City of Sierra Madre
Jim Prior	San Gabriel County Water District
Danielle Rudeen	Huntington Library and Art Gallery (*via Zoom)*

STAFF PRESENT

Lauren Augino	Raymond Basin Management Board
Jocelyn Garcia	Raymond Basin Management Board
Kelly Gardner	Raymond Basin Management Board
Ana Mata	Raymond Basin Management Board
Justin Nakano	Raymond Basin Management Board
Cole Johnson	Stetson Engineers

PRELIMINARY ITEMS

A regular meeting of the Raymond Basin Management Board (RBMB) was duly and regularly held in the Conference Room of the City of Azusa Light & Water Administration Facility, at 729 North Azusa Avenue, in the City of Azusa, County of Los Angeles, State of California, 91702, and via Zoom Meeting (web-based video conferencing) on Wednesday, July 15, 2026 at the hour of 2:30 p.m.

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The meeting was called to order by Director Paul Cranmer, Chair. It was determined that a quorum was present, and Chair Cranmer led the group in reciting the Pledge of Allegiance. There were no additions to the agenda or public comments were offered.

On motion made by Director Chris Burt, seconded by Director Lisa Yamashita-Lopez, Secretary, and unanimously carried, the minutes of the April 15, 2026 meeting were approved.

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RAYMOND BASIN MANAGEMENT BOARD EXPRESSING APPRECIATION, COMMEMORATING AND INVITING PUBLIC ATTENTION TO THE OUTSTANDING SERVICES RENDERED BY JAMES PRIOR

Chair Cranmer stated that a Resolution has been prepared expressing appreciation, commemorating, and inviting public attention to the outstanding services rendered by Mr. James Prior for a period of nine years of dedicated service to the Raymond Basin Management Board.

On motion made by Director Casey Feilen, Treasurer, seconded by Director Brian Dickinson, and unanimously carried, the following resolution was read, adopted, and passed as read:

RESOLUTION NO. 65-0726

A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE RAYMOND BASIN MANAGEMENT BOARD
EXPRESSING APPRECIATION, COMMEMORATING, AND INVITING PUBLIC
ATTENTION TO THE OUTSTANDING SERVICES RENDERED BY
JAMES PRIOR FOR A PERIOD OF
9 YEARS OF DEDICATED SERVICE

(*see next page*)

DRAFT

RAYMOND BASIN MANAGEMENT BOARD

RESOLUTION NO. 65-0726

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RAYMOND BASIN MANAGEMENT BOARD EXPRESSING GRATITUDE TO JAMES PRIOR FOR A PERIOD OF 9 YEARS OF DEDICATED SERVICE

WHEREAS, Mr. James Prior has served as San Gabriel County Water District's representative on the Board of Directors for the Raymond Basin Management Board from fiscal years 2016-2017 to 2025-2026, during which time he served on various Board Committees; and

WHEREAS, Mr. Prior was an instrumental participant in the establishment of the Pasadena Subarea Alternative Management Program No. 1, restricting the use of Long-Term Storage in an effort to reduce Basin groundwater decline; the Raymond Basin Salt and Nutrient Management Plan, and the Cooperative Pumping Reduction Plan and Exemption Criteria for Monk Hill Subarea; and

WHEREAS, during all of said public service, the Raymond Basin and all water consumers within the area have benefited from his knowledge, experience in the community, intuitive understanding of the historical richness of the region; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE RAYMOND BASIN MANAGEMENT BOARD, that the Board does hereby express its wholehearted and unreserved appreciation to Mr. James Prior for his unselfish and liberal commitment of time, energy and expertise on behalf of the Board and the communities it serves, and for the willing and generous contribution he has made in furthering the affairs of the Board.

ADOPTED by the RAYMOND BASIN MANAGEMENT BOARD on July 15, 2026.

RAYMOND BASIN MANAGEMENT BOARD

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CHAIR

ATTEST:

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ASSISTANT SECRETARY/TREASURER

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RAYMOND BASIN MANAGEMENT BOARD EXPRESSING APPRECIATION, COMMEMORATING AND INVITING PUBLIC ATTENTION TO THE OUTSTANDING SERVICES RENDERED BY STEVEN MCGEE

Chair Cranmer stated that a Resolution has been prepared expressing appreciation, commemorating, and inviting public attention to the outstanding services rendered by Mr. Steven McGee for a period of one year of dedicated service to the Raymond Basin Management Board.

On motion made by Director Dickinson, seconded by Treasurer Feilen, and unanimously carried, the following resolution was read, adopted, and passed as read:

RESOLUTION NO. 66-0726

A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE RAYMOND BASIN MANAGEMENT BOARD
EXPRESSING APPRECIATION, COMMEMORATING, AND INVITING PUBLIC
ATTENTION TO THE OUTSTANDING SERVICES RENDERED BY
STEVEN MCGEE FOR A PERIOD OF
1 YEAR OF DEDICATED SERVICE

(*see next page*)

DRAFT

RAYMOND BASIN MANAGEMENT BOARD

RESOLUTION NO. 66-0726

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RAYMOND BASIN MANAGEMENT BOARD EXPRESSING GRATITUDE TO STEVEN MCGEE FOR A PERIOD OF 1 YEAR OF DEDICATED SERVICE

WHEREAS, Mr. Steven McGee has served as City of Sierra Madre's representative on the Board of Directors for the Raymond Basin Management Board during fiscal year 2025-26, during which time he served as Member At Large and on various Board Committees; and

WHEREAS, Mr. McGee was an instrumental participant in the development of a Water Right Leasing Policy, and successful implementation of the Sierra Madre Spreading Program; and

WHEREAS, during all of said public service, the Raymond Basin and all water consumers within the area have benefited from his knowledge, experience in the community, intuitive understanding of the historical richness of the region; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE RAYMOND BASIN MANAGEMENT BOARD, that the Board does hereby express its wholehearted and unreserved appreciation to Mr. Steven McGee for his unselfish and liberal commitment of time, energy and expertise on behalf of the Board and the communities it serves, and for the willing and generous contribution he has made in furthering the affairs of the Board.

ADOPTED by the RAYMOND BASIN MANAGEMENT BOARD on July 15, 2026.

RAYMOND BASIN MANAGEMENT BOARD

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CHAIR

ATTEST:

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ASSISTANT SECRETARY/TREASURER

TREASURERS REPORT

Treasurer Feilen reported that, as of June 30, 2026, the RBMB has collected $1,071,800 in Assessments. No Long-Term storage program revenue was collected as it was not required for Fiscal Year 2025-26. All Assessments have been collected for Fiscal Year 2025-26. He added that, as of June 30, 2026, the RBMB has spent $531,000, which includes Monk Hill Study, Title 22, and Salvage Credit Reimbursable Expenditures and currently has a balance of $1,000 in Receivables and $6,135,000 in available cash. Reserve Funds available for groundwater recharge projects is $3,824,000.

Chair Cranmer asked for any questions and with none offered, ordered the financial statement for quarter ending June 30, 2026, received and filed.

EXECUTIVE COMMITTEE REPORT

Mrs. Kelly Gardner, Executive Officer, referred to the staff report included in the Board packet. She reported that the Committee met on June 18, 2026, stating that there are a few items requiring the RBMB's approval.

Item A. Consideration and Approval of Weck Laboratories Contract

Mrs. Gardner reported that as part of the RBMB contract with the Main San Gabriel Basin Watermaster, RBMB benefits from economies of scales for certain programs, such as the Title 22 water quality sampling. At its June 3, 2026 meeting, the Watermaster Board approved a two-year agreement with Weck Laboratory, noting no increase. The same terms are extended to RBMB, and staff recommends approval.

On motion made by Director Burt, seconded by Director Dickinson, and unanimously carried, the RBMB approved the Weck Laboratory Contract for a two-year term.

Item B. Adoption of a Resolution of the Raymond Basin Management Board Authorizing Investment of Raymond Basin Management Board Monies in Local Agency Investment Fund (Resolution No. 67-0726)

Mrs. Gardner stated that a Resolution has been prepared authorizing investment of RBMB Monies in Local Agency Investment Fund (LAIF). She reported that the account requires an update in authorized signers, noting that this update would benefit RBMB by adding additional checks and balances within the accounting controls profile. Mrs. Gardner stated that staff is requesting the Board's approval of the resolution to formally add the Director of Administrative Services position to the list of authorized signers for deposits and withdrawals from LAIF.

On motion made by Secretary Yamashita-Lopez, seconded by Mr. Geo Herrera, and unanimously carried, the following resolution was read, adopted, and passed as read:

RESOLUTION NO. 67-0726

A RESOLUTION OF THE RAYMOND BASIN MANAGEMENT BOARD AUTHORIZING INVESTMENT OF RAYMOND BASIN MANAGEMENT BOARD MONIES

(*see next page*)

RAYMOND BASIN MANAGEMENT BOARD

RESOLUTION NO. 67-0726

A RESOLUTION OF THE RAYMOND BASIN MANAGEMENT BOARD AUTHORIZING INVESTMENT OF RAYMOND BASIN MANAGEMENT BOARD MONIES

WHEREAS, pursuant to Chapter 730 of the Statutes of 1976 Section 16429.1 was added to the Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and California

WHEREAS, the Raymond Basin Management Board does hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for the purposes of investment as stated therein is in the best interest of the Raymond Basin Management Board;

NOW THEREFORE, BE IT RESOLVED that the Raymond Basin Management Board hereby authorizes the deposit and withdrawal of Raymond Basin Management Board monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein, and verification by the State Treasurer's Office of all banking information provided in that regard;

BE IT FURTHER RESOLVED, that the following Raymond Basin Management Board officers or their successors in the office shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund:

TREASURER
EXECUTIVE OFFICER
DIRECTOR OF ADMINISTRATIVE SERVICES
SENIOR ACCOUNTANT

ADOPTED by the RAYMOND BASIN MANAGEMENT BOARD on July 15, 2026.

RAYMOND BASIN MANAGEMENT BOARD

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CHAIR

ATTEST:

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ASSISTANT SECRETARY/TREASURER

Item C. Adoption of the new RBMB logo

On motion made by Mr. Herrera, seconded by Treasurer Feilen, and unanimously carried, the RBMB adopted the new RBMB logo as presented.

REPORT FROM PUMPING AND STORAGE COMMITTEE

Mr. Justin Nakano, Director of Water Resources, referred to the staff report included in the Board packet. He reported that the Pumping and Storage Committee met on June 2 and July 7, 2026, stating that there is one item requiring the RBMB's approval.

Item A. Task 7: Numerical Model Evaluation for Injection Well Site Selection

Chair Cranmer asked for any questions, and with none offered, ordered Task 7: Numerical Model Evaluation for Injection Well Site Selection received and filed.

LAS FLORES WATER COMPANY'S MONK HILL PUMPING REDUCTION PLAN EXEMPTION QUARTERLY UPDATE

Ms. Lauren Augino, Water Resources Analyst II, referred to the written report provided by Mr. William Kimberling, General Manager, Las Flores Water Company, in advance of the meeting.

Chair Cranmer asked for any questions, and with none offered, the Las Flores Water Company's Monk Hill Pumping Reduction Plan Exemption Quarterly Update was received and filed.

EVALUATION OF SANTA ANITA SUBAREA GROUNDWATER PUMPING "500-FOOT RULE"

Mr. Nakano reported that this is an annual review of the groundwater levels within the East Raymond Basin - Santa Anta Subarea, that influences water production. He then referred to the staff report included in the agenda packet and provided an overview on groundwater pumping and levels.

Mr. Nakano stated that it is staff's recommendation to continue supporting the cities of Arcadia and Sierra Madre in their efforts to manage groundwater levels in the Santa Anita Subarea, and groundwater pumping continue to be reduced, consistent with the Judgment.

Chair Cranmer asked for any questions, and with none offered, the Santa Anita Subarea Groundwater Pumping "500-Foot Rule," was received and filed.

ANNUAL REVIEW OF CITY OF SIERRA MADRE'S IMPORTED WATER SPREADING PROGRAM

Mr. Nakano reported that this is an annual review of the City of Sierra Madre program that spreads imported MWD water into the Santa Anita Subarea for groundwater recharge. He then provided a Basin overview on the status of the program.

Chair Cranmer asked for any questions, and with none offered, ordered the report received and filed.

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REPORTS AND RESULTS OF METER TESTING AND AUTHORIZATION TO PROCESS APPROPRIATE ADJUSTMENTS

Ms. Lauren Augino, Water Resources Analyst II, stated that this is a routine matter reviewed this time each year and referred to reports provided relative to the results of the meter testing. She noted that to date, all meter test reports received indicate meters are operating within the acceptable range of accuracy, and no adjustments are required at this time.

On motion made by Chair Cranmer, seconded by Treasurer Feilen, and unanimously carried, changes and appropriate adjustments, if any, to the production reports were authorized and the meter results approved to be processed for the Raymond Basin Annual Report.

ENGINEER'S REPORT

Mr. Cole Johnson, Consulting Engineer, referred to the written Engineers Report included in the agenda packet, highlighting hydrologic conditions and information by subarea on rainfall, well levels, production records and spreading.

Chair Cranmer asked for any questions, and with none offered, ordered the report received and filed.

EXECUTIVE OFFICER'S REPORT

Mrs. Gardner referred to the report on outside activities included in the Board packet.

INFORMATION ITEMS

Chair Cranmer referred to the items included in the Board packet.

He asked for any questions, and with none offered, ordered the information items received and filed.

OTHER BUSINESS

None.

ADJOURNMENT

There being no other business, a motion was made by Chair Cranmer, seconded by Treasurer Feilen, and unanimously carried, adjourning to the next Regular Board meeting on Wednesday, October 21, 2026, at 2:30 p.m.

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Paul Cranmer, Chair

Attest:

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Lisa Yamashita-Lopez, Secretary

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