

MINUTES

RAYMOND BASIN MANAGEMENT BOARD
REGULAR MEETING

Wednesday, January 18, 2023

BOARD MEMBERS PRESENT AND PARTIES REPRESENTED

Dennis Ahlen (A)	City of Alhambra
Chris Burt	Kinneloa Irrigation District
	East Pasadena Water Company
	Huntington Library and Art Gallery
Jennifer Betancourt Torres (A)	Lincoln Avenue Water Company
	La Canada Irrigation District
	Las Flores Water Company
	Pasadena Cemetery Association
	Valley Water Company
John Corona (A)	City of Arcadia
Jim Prior	San Gabriel County Water District
Jose Reynoso	City of Sierra Madre
Stacie Takeguchi	City of Pasadena
Jessica Taylor	California-American Water Company
Ken Tchong	Sunny Slope Water Company
Lisa Yamashita-Lopez	Rubio Cañon Land and Water Association

BOARD MEMBERS ABSENT

Paul Cranmer	City of Arcadia
William Kimberling	Lincoln Avenue Water Company
	La Canada Irrigation District
	Las Flores Water Company
	Pasadena Cemetery Association
	Valley Water Company
Martin Ray	City of Alhambra

OTHERS PRESENT

Justin Bailey	La Cañada Irrigation District
Eric Batman	Los Angeles County Public Works
Brad Boman	City of Pasadena
Chris Cimino	City of Sierra Madre
Armando De La Paz	Rubio Cañon Land and Water
Bob Fan	Valley Water Company
Casey Feilen	San Gabriel County Water District
Garry Hofer	California-American Water Company
Steve Kiggins	San Gabriel Valley Municipal Water District
Ken Kules	Pasadena Resident
Gary Takara	City of Pasadena

STAFF PRESENT

Lauren Augino	Raymond Basin Management Board
Kelly Gardner	Raymond Basin Management Board
Steve Johnson	Stetson Engineers
Ana Mata	Raymond Basin Management Board
Jenny Savron	Stetson Engineers

1. PRELIMINARY ITEMS

A regular meeting of the Raymond Basin Management Board (RBMB) was duly and regularly held in the Conference Room of the City of Azusa Light and Water Administration Facility, at 729 North Azusa Avenue, in the City of Azusa, County of Los Angeles, State of California, 91702, and via Zoom Meeting (web-based video conferencing) on Wednesday, January 18, 2023 at the hour of 2:30 p.m.

The meeting was called to order by Director Lisa Yamashita-Lopez, Chair. It was determined that a quorum was present and no additions to the agenda or public comments were offered.

On motion made by Director Tcheng, seconded by Director Burt, and unanimously carried, the minutes of the October 19, 2022 meeting were approved.

2. REPORT FROM OUTSIDE AGENCIES

Mr. Eric Batman, Senior Civil Engineer, Los Angeles County Public Works, provided an update on rainfall and stormwater capture.

3. TREASURERS REPORT

Director Yamashita-Lopez, Chair, reported that, as of December 31, 2022, the RBMB has collected \$918,700 in Assessments and \$1,400 in Long-Term Storage. All Assessments, and Long-Term Storage Program Revenue has been collected for Fiscal Year 2022-23. She added that, as of December 31, 2022, the RBMB has spent \$222,000 (which includes Title 22, and Salvage Credit Reimbursable Expenditures), and currently has a balance of \$24,000 in Receivables and \$4,090,000 in available cash. Reserve Funds available for groundwater recharge projects is \$2,728,000.

Director Yamashita-Lopez, Chair, asked for any questions and with none offered, on motion made by Director Reynoso, seconded by Director Burt, and unanimously carried ordered the financial statement for quarter ending December 31, 2022, received and filed.

4. ANNUAL REVIEW OF INVESTMENT POLICY

The Assistant Executive Officer, Mrs. Kelly Gardner, reported that this item is an annual requirement of the original Resolution adopting the Board Investment Policy (Resolution No. 20-0496). She provided a brief review of how RBMB's investments are managed and noted that Local Agency Investment Fund (LAIF) has proven to be a secure and flexible fund, adding that 100% of reserves are currently in LAIF. A copy of the Resolution was

included in the Board packet and there are no changes recommended at this time.

On motion made by Director Tcheng, seconded by Director Prior, and unanimously carried, the Investment Policy was reaffirmed.

5. EXECUTIVE COMMITTEE REPORT AND APPROPRIATE ACTION

Director Yamashita-Lopez, Chair, referred to the written Committee report included in the Board agenda packet and stated that the Committee met on December 15, 2022, and reviewed a draft of today's Board agenda, along with the 2023 meeting dates and the Main San Gabriel Basin Watermaster's (Watermaster) proposal to provide administrative services for the RBMB.

Consideration of Approval of Administrative Services Agreement with Watermaster

Director Yamashita-Lopez, Chair, referred to the agreement provided to the RBMB in advance of today's meeting. She provided an overview for the RBMB's consideration primarily the change in Executive Officer from Mr. Anthony Zampielo to Mrs. Kelly Gardner.

On motion made by Director Reynoso, seconded by Director Tcheng, and unanimously carried, the Board approved the Administrative Services Agreement with Watermaster.

Monk Hill Producers' Request for a Change in Representation as a Member of the RBMB Board of Directors

Mrs. Gardner discussed the Monk Hill Producers' request for a change in representation as a Member of the RBMB Board of Directors appointing Ms. Jennifer Betancourt Torres, Lincoln Avenue Water Company, as its representative to the RBMB. She added that a Certification of Appointment was submitted designating Ms. Jennifer Betancourt Torres as its representative on the RBMB with Mr. Justin Bailey, La Cañada Irrigation District, as its Alternate; however, the RBMB Bylaws specify that the Chair of the Executive Committee shall appoint to fill vacancies on the Committees and Officers.

On motion made by Director Burt, seconded by Director Takeguchi, and unanimously carried, the Board approved the appointment of Ms. Jennifer Betancourt Torres to the RBMB as a Board Member.

Following the appointment of Ms. Betancourt Torres, as a Board Member and Mr. Justin Bailey, La Cañada Irrigation District, as the Alternate, both participated on the RBMB.

6. PUMPING & STORAGE COMMITTEE REPORT

Director Reynoso referred to the written report included in the Board packet. He stated that the Committee met on December 6, 2022 and discussed recommendations of the Monk Hill Reduction Plan (Plan) and the Pasadena In-Lieu in the Monk Hill Subarea.

7. CONSIDERATION AND APPROVAL OF THE MONK HILL SUBAREA PUMPING REDUCTION PLAN

Director Reynoso referred to the Plan included in the Board packet and provided an overview. He stated that the Plan proposes a starting date of July 1, 2023 with all Monk Hill Subarea pumpers in agreement, to reduce their FY 2023-24 decreed rights by 24 percent/year, until further action is taken by the RBMB. Also included in the Plan is the freezing of Long-Term Storage accounts.

Additionally, Director Reynoso reported that the RBMB staff will prepare an "Emergency Exemption" criteria for pumpers to utilize as needed and appropriate.

Following a discussion, a draft of the exemption criteria for the Plan will be circulated for comments; and a resolution adopting a cooperative pumping reduction plan for the Parties with water rights in the Monk Hill Subarea will be prepared and presented to the RBMB at the April 2023 Board meeting for review and consideration.

On motion made by Director Burt, seconded by Director Prior, and unanimously carried, the Board approved the Monk Hill Pumping Reduction Plan.

8. EXECUTIVE OFFICER'S REPORT

Mrs. Gardner thanked the RBMB for their vote of confidence and expressed appreciation of the approval on the change in the Administrative Services Agreement with Watermaster. She added that that she will serve the Producers in the Raymond Basin to the best of her ability.

Additionally, she reported that the February 7, 2023 Pumping and Storage Committee conflicts with the American Ground Water Trust/Association of Ground Water Agencies (AGWT/AGWA) Conference scheduled for February 7 and 8, 2023. Following a discussion, RBMB staff will coordinate rescheduling the Pumping and Storage Committee Meeting for some time in March as a Joint Monk Hill Task Force/Pumping and Storage Committee Meeting. Mrs. Gardner also encouraged Producers to attend the AGWT/AGWA Conference and that any interested are to register at the member rate.

Mrs. Gardner provided a discussion on the meeting format (in-person only or hybrid) regarding future RBMB meetings. Following a discussion, RBMB staff will poll the RBMB on their preference.

Chair Yamashita-Lopez congratulated and commended Mrs. Gardner on her new role.

9. ENGINEER'S REPORT

Mr. Johnson referred to the written Engineers Report included in the agenda packet, highlighting hydrologic conditions and information by subarea on rainfall, well levels, production records and spreading.

Director Yamashita-Lopez, Chair, asked for any questions of Mr. Johnson, and with none offered, ordered the report received and filed.

10. INFORMATION ITEMS

Director Yamashita-Lopez, Chair, referred to the items included in the Board packet.

On motion made by Director Taylor, seconded by Director Takeguchi, and unanimously carried, the information items were noted, and received and filed.

11. OTHER BUSINESS

Director Burt suggested revisiting the Conjunctive Use Program.

Chair Yamashita-Lopez offered site visits to the water agencies within the Raymond Basin for a better understanding and familiarity.

Director Takeguchi announced that Mr. Sidney Jackson was appointed as General Manager of Pasadena Water and Power, noting that he started yesterday.

12. ADJOURNMENT

There being no other business, a motion was made by Director, Yamashita-Lopez, Chair, seconded by Director Burt, and unanimously carried, adjourning to the next Regular Board meeting on Wednesday, April 19, 2023, at 2:30 p.m. via Zoom Meeting.

Lisa Yamashita-Lopez, Chair

Attest:

Chris Burt, Secretary