

MINUTES

RAYMOND BASIN MANAGEMENT BOARD
REGULAR MEETING

Wednesday, January 17, 2024

BOARD MEMBERS PRESENT AND PARTIES REPRESENTED

Chris Burt	Kinneloa Irrigation District Huntington Library and Art Gallery
Jennifer Betancourt Torres	Lincoln Avenue Water Company La Canada Irrigation District Las Flores Water Company Pasadena Cemetery Association Valley Water Company
Paul Cranmer	City of Arcadia
Natalie Ouwersloot (A)	City of Pasadena
Jose Reynoso	City of Sierra Madre
Jessica Taylor	California-American Water Company

BOARD MEMBERS ABSENT

Jim Prior	San Gabriel County Water District
Martin Ray	City of Alhambra
Stacie Takeguchi	City of Pasadena
Ken Tchong	Sunny Slope Water Company
Lisa Yamashita-Lopez	Rubio Cañon Land and Water Association

OTHERS PRESENT

John Corona	City of Arcadia
Dave Matthews	Fain Drilling and Pump Co., Inc.
Joe Parra	Jesteberg Company

STAFF PRESENT

Lauren Augino	Raymond Basin Management Board
Kelly Gardner	Raymond Basin Management Board
Steve Johnson	Stetson Engineers
Ana Mata	Raymond Basin Management Board

1. PRELIMINARY ITEMS

A regular meeting of the Raymond Basin Management Board (RBMB) was duly and regularly held in the Conference Room of the Raymond Basin Management Board Office, at 725 North Azusa Avenue, in the City of Azusa, County of Los Angeles, State of California, 91702, on Wednesday, January 17, 2024 at the hour of 2:30 p.m.

The meeting was called to order by Director Jose Reynoso, Vice Chair. It was determined that a quorum was present and no additions to the agenda or public comments were offered.

On motion made by Director Cranmer, Treasurer, seconded by Director Burt, Secretary, and unanimously carried, the minutes of the October 18, 2023 meeting were approved with minor correction revising the language related to the Annual Review of Alternative Management Scenario I for the Pasadena Subarea Performance Evaluation.

2. TREASURERS REPORT

Director Cranmer, Treasurer, reported that, as of December 31, 2023, the RBMB has collected \$918,700 in Assessments and \$400 in Long-Term Storage. All Assessments, and Long-Term Storage Program Revenue has been collected for Fiscal Year 2023-24. He added that, as of December 31, 2023, the RBMB has spent \$249,000 (which includes Title 22, and Salvage Credit Reimbursable Expenditures), and currently has a balance of \$55,000 in Receivables and \$4,571,000 in available cash. Reserve Funds available for groundwater recharge projects is \$3,253,000.

Director Reynoso, Vice Chair, asked for any questions and with none offered, ordered the financial statement for quarter ending December 31, 2023, received and filed.

3. MID-YEAR BUDGET REVIEW

The Executive Officer, Mrs. Kelly Gardner, referred to the summary included in the Board packet highlighting the December 2023 financials. She provided a review showing the trends and expectations for the current fiscal year, that included items under and over budget, unused items and LAIF interest earned.

4. ANNUAL REVIEW OF INVESTMENT POLICY

Mrs. Gardner reported that this item is an annual requirement of the original Resolution adopting the Board Investment Policy (Resolution No. 20-0496). She provided a brief review of how RBMB's investments are managed and noted that Local Agency Investment Fund (LAIF) has proven to be a secure and flexible fund, adding that 100% of reserves are currently in LAIF. A copy of the Resolution was included in the Board packet and there are no changes recommended at this time.

On motion made by Director Burt, Secretary, seconded by Director Cranmer, Treasurer, and unanimously carried, the Investment Policy was reaffirmed.

5. REPORT FROM THE TECHNICAL ADVISORY COMMITTEE

Mrs. Gardner referred to the written Committee report included in the Board packet and stated that the discussion included the In-Lieu Program for the Monk Hill and Pasadena Subareas, Status on the Basin Model Upgrades, Strategic Planning and review of Well Guidelines.

6. REPORT FROM PUMPING AND STORAGE COMMITTEE

Director Reynoso, Vice Chair, referred to the written Committee reports included in the Board packet and stated that the Committee met on

November 21, 2023 and January 2, 2024, stating that action is needed on the following items:

Item A. Approval of Agreement Letter between RBMB and the City of Pasadena, by and through its Water and Power Department, to purchase and retire for the benefit of the Basin 49.8 acre-feet of Decreed Water Rights in the Monk Hill Subarea in Fiscal Year 2023-24 (MWD CCOP 23-24)

On motion made by Director Jennifer Betancourt Torres, seconded by Director Burt, and unanimously carried, Item A was approved.

Item B. Approval of Increase of Assessments in the amount of \$1.00 in the Monk Hill Subarea to Repay Reserves over five years for a total amount of \$47,786.58

On motion made by Director Jennifer Betancourt Torres, seconded by Director Jessica Taylor, and unanimously carried, Item B was approved.

7. EXECUTIVE COMMITTEE REPORT AND APPROPRIATE ACTION

Mrs. Gardner referred to the written Committee report included in the Board agenda packet and stated that the Committee met on December 21, 2023, and reviewed a draft of today's Board agenda, along with the 2024 meeting dates, mid-year budget review and strategic planning.

Item A. Review of Jesteberg Company's Application to Drill Well

Representatives from Fain Drilling and Pump Co., Inc. and Jesteberg Company were present to answer questions related to purpose and usage.

8. RUBIO CAÑON LAND AND WATER ASSOCIATION'S MONK HILL PUMPING REDUCTION PLAN EXEMPTION QUARTERLY UPDATE

Mrs. Gardner referred to Director Yamashita-Lopez', Chair, written report provided in advance of the meeting.

9. EXECUTIVE OFFICER'S REPORT

Mrs. Gardner referred to the report on outside activities included in the Board packet.

Mrs. Gardner provided an update on the Strategic Planning Workshop, stating that Ms. Lisa Ohlund, Principal, Ohlund Management and Technical Services, has been selected as the facilitator.

10. REVIEW OF CALIFORNIA AMERICAN WATER COMPANY'S APPLICATION TO DESTROY OSWEGO WELL (165 SOUTH ALTADENA DRIVE, PASADENA)

Mr. Steve Johnson, Stetson Engineers, referenced the staff report included in the board packet, reporting that the California American Water Company

has submitted an application regarding its proposed destruction of its Oswego Well. He stated that the Oswego Well has been out of service since Fiscal Year 2007-08. It was drilled to a depth of 399 feet below ground surface (bgs) in 1921 with a well casing perforation from 110 feet bgs to 122 feet bgs, 137 feet bgs to 175 feet bgs, and 192 feet bgs to 299 feet bgs.

RBMB staff has reviewed the evaluation report on the prior destruction of the California American Water Company's Oswego Well according to the RBMB Well Guidelines and determined that it's in compliance.

Director Reynoso, Vice Chair, asked for any questions of Mr. Johnson, and with none offered, ordered the evaluation staff report on the destruction of the California American Water Company's Oswego Well, received and filed.

11. ENGINEER'S REPORT

Mr. Johnson referred to the written Engineers Report included in the agenda packet, highlighting hydrologic conditions and information by subarea on rainfall, well levels, production records and spreading.

Director Reynoso, Vice Chair, asked for any questions of Mr. Johnson, and with none offered, ordered the report received and filed.

12. INFORMATION ITEMS

Director Reynoso, Vice Chair, referred to the items included in the Board packet.

On motion made by Director Burt, seconded by Director Cranmer, and unanimously carried, the information items were noted, and received and filed.


13. OTHER BUSINESS

Mrs. Gardner announced that the RBMB Pumping and Storage Committee Meeting scheduled for February 6, 2024 will be cancelled due to the American Ground Water Trust/Association of Ground Water Agencies Annual Conference.

Additionally, the Technical Advisory Committee Meeting scheduled for February 20, 2024 will be cancelled.

14. ADJOURNMENT

There being no other business, a motion was made by Director, Reynoso, Vice Chair, seconded by Director Burt, Secretary, and unanimously carried, adjourning to the next Regular Board meeting on Wednesday, April 17, 2024, at 2:30 p.m.



Jose Reynoso, Vice Chair

Attest:

Chris Burt

Chris Burt, Secretary