

MINUTES

RAYMOND BASIN MANAGEMENT BOARD  
REGULAR MEETING

Wednesday, January 21, 2026

BOARD MEMBERS PRESENT AND PARTIES REPRESENTED

Chris Burt	Kinneloa Irrigation District Huntington Library and Art Gallery
Paul Cranmer	City of Arcadia
Casey Feilen (A)	San Gabriel County Water District
Geo Herrera (A)	City of Alhambra
Steven McGee	City of Sierra Madre
Gary Takara (A)	City of Pasadena
Lisa Yamashita-Lopez	Rubio Cañon Land and Water Association

BOARD MEMBERS ABSENT

Dennis Ahlen	City of Alhambra
Justin Bailey	Lincoln Avenue Water Company La Canada Irrigation District Las Flores Water Company Pasadena Cemetery Association Valley Water Company
Jim Prior	San Gabriel County Water District
Stacie Takeguchi	City of Pasadena
Jessica Taylor	California-American Water Company
Ken Tcheng	Sunny Slope Water Company

OTHERS PRESENT

Eric Batman	Los Angeles County Public Works ( <i>via Zoom</i> )
John Corona	City of Arcadia
Tom Majich	Kinneloa Irrigation District

STAFF PRESENT

Kelly Gardner	Raymond Basin Management Board
Lauren Augino	Raymond Basin Management Board
Steve Johnson	Stetson Engineers
Ana Mata	Raymond Basin Management Board

PRELIMINARY ITEMS

A regular meeting of the Raymond Basin Management Board (RBMB) was duly and regularly held in the Conference Room of the Raymond Basin Management Board located at 725 North Azusa Avenue, in the City of Azusa, County of Los Angeles, State of California, 91702, and via Zoom Meeting (web-based video conferencing) on Wednesday, January 21, 2026 at the hour of 2:30 p.m.

The meeting was called to order by Director Chris Burt, Chair. It was determined that a quorum was present, and Chair Burt led the group in reciting the Pledge of Allegiance. There were no additions to the agenda or public comments were offered.

On motion made by Mr. Gary Takara, seconded by Director Paul Cranmer, Vice Chair, and unanimously carried, the minutes of the October 15, 2025 meeting were approved.

### REPORT FROM OUTSIDE AGENCIES

Mr. Eric Batman, Senior Civil Engineer, Los Angeles County Public Works provided an update on rainfall and stormwater capture.

### TREASURER'S REPORT

Director Lisa Yamashita-Lopez, Treasurer, reported that, as of December 31, 2025, the RBMB has collected \$1,071,770.00 in Assessments. No Long-Term Storage Program revenue was collected as the program remained frozen for Fiscal Year (FY) 2025-26. One pending assessment of \$6,450.00 for FY 2025-26 remains. She added that, as of December 31, 2025, the RBMB has spent \$255,000.00 (which includes Title 22 and Salvage Credit Reimbursable Expenditures). There is currently a balance of \$80,000.00 in Receivables and \$5,264,000.00 in available cash. Reserve Funds available for groundwater recharge projects is \$3,757,625.10.

Chair Burt asked for any questions and with none offered, ordered the financial statement for quarter ending December 31, 2025, received and filed.

### ANNUAL REVIEW OF INVESTMENT POLICY

Chair Burt reported that this item is an annual requirement of the original Resolution adopting the Board Investment Policy (Resolution No. 20-0496). He provided a brief review of how RBMB's investments are managed and noted that Local Agency Investment Fund (LAIF) has proven to be a secure and flexible fund, adding that 100% of reserves are currently in LAIF. A copy of the Resolution was included in the Board packet and there are no changes recommended at this time.

Chair Burt asked for any questions, and with none offered, ordered the Investment Policy received and filed.

### REPORT FROM PUMPING AND STORAGE COMMITTEE

Vice Chair Cranmer referred to the staff report included in the Board packet. He reported that the Pumping and Storage Committee met on January 26, 2026, stating that the discussion included a presentation by the City of Pasadena on the Arroyo Seco Pump Back Project and an update on Metropolitan Water District of Southern California's (MWD) Cyclic Cost Offset Program (CCOP).

### REPORT FROM THE EXECUTIVE COMMITTEE

Chair Burt referred to the staff report included in the Board packet. He reported that the Executive Committee met on January 6, 2026, stating that discussion included the Election of Officers and Directors for Fiscal Years 2026-28, Las Flores Water Company's reduction exemption request, and Metropolitan Water District of Southern California's Cyclic Cost Offset Program.

He added that following a discussion by the Committee regarding the proposal of the Watermaster Administrative Services Agreement for the RBMB, the Committee's recommendation is for the RBMB to consider and approve the agreement for Fiscal Years 2026-31, a 5-year term, on January 21, 2026.

### APPROVAL OF THE WATERMASTER ADMINISTRATIVE SERVICES AGREEMENT FOR THE RAYMOND BASIN MANAGEMENT BOARD

Chair Burt referred to the proposal included in the Board packet and provided a brief overview for the RBMB's consideration.

On motion made by Treasurer Yamashita-Lopez, seconded by Vice Chair Cranmer, and unanimously carried, the Watermaster Administrative Services Agreement for the Raymond Basin Management Board was approved for a 5-year term.

#### ENGINEER'S REPORT

Mr. Steve Johnson, Consulting Engineer, referred to the Engineers Report included in the Board packet, highlighting hydrologic conditions and information by subarea on rainfall, well levels, production records and spreading.

Chair Burt asked for any questions, and with none offered, ordered the Engineer's Report received and filed.

#### EXECUTIVE OFFICER'S REPORT

Mrs. Gardner referred to the report on outside activities included in the Board packet.

Additionally, she reported that the American Ground Water Trust/Association of Ground Water Agencies (AGWT/AGWA) Annual Conference is scheduled for February 18 and 19, 2026 at the Ontario Airport Hotel. She stated that the program will include a panel discussion on how the Raymond Basin turned adjudication into collaboration, to be moderated by Mrs. Gardner with Producer representatives from the City of Pasadena, Kinneloa Irrigation District, City of Arcadia and Rubio Cañon Land & Water Association. She encouraged Producers to attend the AGWT/AGWA Conference and that any interested are to register at the member rate.

#### INFORMATION ITEMS

Chair Burt referred to the items included in the Board packet.

He asked for any questions, and with none offered, ordered the information items received and filed.

#### OTHER BUSINESS

None.

#### ADJOURNMENT

There being no other business, a motion was made by Treasurer Yamashita-Lopez, seconded by Mr. Steven McGee, and unanimously carried, adjourning to the next Regular Board meeting on Wednesday, April 15, 2026, at 2:30 p.m.

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Chris Burt, Chair

Attest:

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Stacie Takeguchi, Secretary