

MINUTES

RAYMOND BASIN MANAGEMENT BOARD
REGULAR MEETING

Wednesday, January 15, 2025

BOARD MEMBERS PRESENT AND PARTIES REPRESENTED

Dennis Ahlen	City of Alhambra
Paul Cranmer*	City of Arcadia (<i>via Zoom</i>)
Jim Prior*	San Gabriel County Water District
Jose Reynoso*	City of Sierra Madre (<i>via Zoom</i>)
Gary Takara (A)*	City of South Pasadena (<i>via Zoom</i>)
Jessica Taylor	California-American Water Company
Ken Tcheng*	Sunny Slope Water Company (<i>via Zoom</i>)

BOARD MEMBERS ABSENT

Justin Bailey	Lincoln Avenue Water Company La Canada Irrigation District Las Flores Water Company Pasadena Cemetery Association Valley Water Company
Chris Burt	Kinneloa Irrigation District Huntington Library and Art Gallery
Stacie Takeguchi	City of Pasadena
Lisa Yamashita-Lopez	Rubio Cañon Land and Water Association

OTHERS PRESENT

Carlos Cardona	San Gabriel County Water District
Casey Feilen	San Gabriel County Water District (<i>via Zoom</i>)
Steve Kiggins	San Gabriel Valley Municipal Water District
Bruce Knoles	San Gabriel Valley Municipal Water District

STAFF PRESENT

Lauren Augino	Raymond Basin Management Board
Kelly Gardner	Raymond Basin Management Board
Steve Johnson	Stetson Engineers
Jenny Savron	Stetson Engineers (<i>via Zoom</i>)

*Director Remote Participation Pursuant to Assembly Bill 2449: Directors Cranmer, Prior, Reynoso and Tcheng attended the meeting virtually due to just cause – the Eaton Fire Emergency.

PRELIMINARY ITEMS

A regular meeting of the Raymond Basin Management Board (RBMB) was duly and regularly held in the Conference Room of the Raymond Basin Management Board Office, at 725 North Azusa Avenue, in the City of Azusa, County of Los Angeles, State of California, 91702, on Wednesday, January 15, 2025 at the hour of 2:30 p.m. The meeting was called to order by Chair Jose Reynoso. It was determined that a quorum was present, and Chair Reynoso led the group in reciting the Pledge of

Allegiance. Self-introductions were made. There were no additions to the agenda or public comments were offered.

On motion made by Director Ken Tchong, seconded by Mr. Gary Takara, and unanimously carried, the minutes of the October 16, 2024 meeting were approved.

TREASURERS REPORT

Mrs. Kelly Gardner, Executive Officer, reported that, as of December 31, 2024, the RBMB has collected \$1,071,770 in Assessments. No Long-Term Storage Program revenue was collected as it was not required for Fiscal Year 2024-25. All Assessments have been collected for Fiscal Year 2024-25. She added that, as of December 31, 2024, the RBMB has spent \$285,000 (which includes Monk Hill Study, Title 22, and Salvage Credit Reimbursable Expenditures and currently has a balance of \$68,000 in Receivables and \$4,888,000 in available cash. Reserve Funds available for groundwater recharge projects is \$3,522,431.

Chair Reynoso asked for any questions and with none offered, ordered the financial statement for quarter ending December 31, 2024, received and filed.

ANNUAL REVIEW OF INVESTMENT POLICY

Mrs. Gardner reported that this item is an annual requirement of the original Resolution adopting the Board Investment Policy (Resolution No. 20-0496). She provided a brief review of how RBMB's investments are managed and noted that Local Agency Investment Fund (LAIF) has proven to be a secure and flexible fund, adding that 100% of reserves are currently in LAIF. A copy of the Resolution was included in the Board packet and there are no changes recommended at this time.

Chair Reynoso asked for any questions, and with none offered, ordered the Investment Policy received and filed.

REPORT FROM PUMPING AND STORAGE COMMITTEE

Mrs. Gardner referred to the written Committee reports included in the Board packet. She reported that the Committee met on November 5, 2024, stating that the discussion included the Arroyo Seco Pump Back Spreading Project with the City of Pasadena, Website upgrades and the 3D Basin Model.

The Committee also met on January 7, 2025, stating that the discussion included the Washington Park Monitoring Well status, and the Raymond Basin Western Unit In-Lieu Program Impacts Technical Memorandum.

EXECUTIVE COMMITTEE REPORT AND APPROPRIATE ACTION

Mrs. Kelly Gardner referred to the written Committee report included in the Board agenda packet and stated that the Committee met on December 19, 2024, and reviewed a draft of today's Board agenda, along with the 2025 meeting dates, Committee lists, the Washington Park Monitoring Well and strategic planning. She also stated that the Committee discussed two items requiring Board action:

Adoption of a Resolution of the Raymond Basin Management Board Authorizing Investment of Raymond Basin Management Board Monies in Local Agency Investment Fund (Resolution No. 61-0125)

Mrs. Gardner stated that a Resolution has been prepared authorizing investment of RBMB Monies in Local Agency Investment Fund (LAIF). She reported that due to the Controller's recent retirement, the account requires an update in authorized signers, noting that this update would benefit RBMB by adding additional checks and balances within the accounting controls profile. Mrs. Gardner stated that staff is requesting the Board's approval of the resolution to formally add the Senior Accountant position to the list of authorized signers for deposits and withdrawals from LAIF.

On motion made by Director Jim Prior, seconded by Director Tcheng, and unanimously carried, the following resolution was read, adopted, and passed as read:

RESOLUTION NO. 61-0125

**A RESOLUTION OF THE RAYMOND BASIN MANAGEMENT BOARD
AUTHORIZING INVESTMENT OF RAYMOND BASIN MANAGEMENT
BOARD MONIES**

see next page

DRAFT

Authorize the Executive Officer to sign an operating agreement between the RBMB and the Jesteberg Company

Mrs. Gardner reported that as part of Jesteberg Company's application for construction of a new well in the Pasadena Subarea, a production agreement between the RBMB and the Jesteberg Company was developed to include applicable costs including an Administrative Assessment of \$1,000 per Fiscal Year and a Replacement Water Assessment equivalent to the Tier I Treated Rate adopted by the appropriate imported water supplier, per acre-foot for water produced beyond two acre-feet per fiscal year in the agreement.

On motion made by Director Prior, seconded by Mr. Takara, and unanimously carried, authorized the Executive Officer to sign an operating agreement between the RBMB and the Jesteberg Company.

RUBIO CAÑON LAND AND WATER ASSOCIATION'S MONK HILL PUMPING REDUCTION PLAN EXEMPTION QUARTERLY UPDATE

Mrs. Gardner referred to the written report provided by Director Yamashita-Lopez in advance of the meeting. She noted that the two-year exemption extension period is set to expire April 2025.

Chair Reynoso asked for any questions, and with none offered, ordered Rubio Cañon Land and Water Association's Monk Hill Pumping Reduction Plan Exemption Quarterly Update received and filed.

EXECUTIVE OFFICER'S REPORT

Mrs. Gardner referred to the report on outside activities included in the Board packet.

ENGINEER'S REPORT

Mr. Steve Johnson, Stetson Engineers, referred to the written Engineers Report included in the agenda packet, highlighting hydrologic conditions and information by subarea on rainfall, well levels, production records and spreading.

Chair Reynoso asked for any questions, and with none offered, ordered the report received and filed.

INFORMATION ITEMS

Chair Reynoso referred to the items included in the Board packet.

He asked for any questions, and with none offered, ordered the report received and filed.

OTHER BUSINESS

Mrs. Gardner reported on RBMB's annual reception sponsorship at the American Ground Water Trust/Association of Ground Water Agencies (AGWT/AGWA) Annual Conference on February 3 and 4, 2025. Following a brief discussion, on motion made by Chair Reynoso, seconded by Mr. Prior, and unanimously carried, approved the reception sponsorship.

Mrs. Gardner also encouraged Producers to attend the AGWT/AGWA Conference and that any interested are to register at the member rate.

COMMENTS FROM RBMB MEMBERS

Mrs. Gardner then extended her condolences and support to everyone affected and impacted by the Eaton Fire. She stated that she could not express enough how invaluable Chair Reynoso’s guidance has been through this unprecedented wildfire. She wished everyone the best in recovery and offered everyone RBMB’s assistance such as office resources, support letters, and data reporting.

Mrs. Gardner commended Chair Reynoso for an amazing job in getting the group together for a meeting on Saturday to convey urgent and timely information related to the Eaton Fire recovery efforts. She also commended the City of Pasadena and City of Arcadia for offering their services.

Chair Reynoso reported that he was informed by the State of California’s Office of Emergency Services that for the next 180 days the federal government is committed to 100% on recovery costs.

Mr. Takara reported that at today’s City of Pasadena City Council Emergency Meeting, approved to join the County of Los Angeles to opt-in to the Federal Emergency Management Agency Disaster Mitigation Program related to the fire-debris removal and mitigations.

Chair Reynoso thanked Mrs. Gardner for coordinating today’s meeting. He offered the City of Sierra Madre’s support during this difficult time.

Chair Reynoso thanked San Gabriel Valley Municipal Water District’s Board Member, Mr. Bruce Knoles, and Assistant General Manager, Mr. Steve Kiggins for attending today’s meeting.

Director Tchong thanked and expressed appreciation to California American Water Company for assisting with the emergency connection during the windstorm.

Mr. Takara extended the City of Pasadena’s support to the Producers impacted by the Eaton Fire.

ADJOURNMENT

There being no other business, a motion was made by Director Tchong, seconded by Mr. Takara, and unanimously carried, adjourning to the next Regular Board meeting on Wednesday, April 16, 2025, at 2:30 p.m.

Jose Reynoso, Chair

Attest:

Paul Cranmer, Secretary