

MINUTES

RAYMOND BASIN MANAGEMENT BOARD REGULAR MEETING

Wednesday, October 15, 2008

BOARD MEMBERS PRESENT AND PARTIES REPRESENTED

Chris Burt	Kinneloa Irrigation District East Pasadena Water Company Huntington Library and Art Gallery
Chris Cimino	City of Sierra Madre
Bob Hayward	Lincoln Avenue Water Company La Canada Irrigation District Las Flores Water Company Pasadena Cemetery Association Valley Water Company
Garry Hofer	California-American Water Company
Shan Kwan	City of Pasadena
Charles Shaw	San Gabriel County Water District
Tom Tait	City of Arcadia
Ken Tchong	Sunny Slope Water Company
Lillian Woods	Rubio Canon Land and Water

BOARD MEMBERS ABSENT

Christine Montan	City of Alhambra
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ADDITIONAL PARTY REPRESENTATIVES PRESENT

None

OTHERS PRESENT

Lupe Artis	Raymond Basin Management Board
Brad Boman	City of Pasadena
Barbara Carerra	San Gabriel County Water District
Donna DiLaura	Raymond Basin Management Board
Larry Duncan	Lincoln Avenue Water Company
Bob Fan	Valley Water Company
Mike Hart	
Steve Johnson	Stetson Engineers Inc.
Pat Malloy	City of Arcadia
Mel Matthews	Kinneloa Irrigation District
Larry Morales	East Pasadena Water Company
Martin Ray	City of Alhambra
Steve Slaton	NASA
Tom Tait	City of Arcadia
Brian Villalobos	Geoscience
Anthony Zampiendo	Raymond Basin Management Board

1. PRELIMINARY ITEMS

The meeting was called to order by Mr. Kwan, Chair. It was determined that a quorum was present, and Mr. Kwan led the group in reciting the Pledge of Allegiance. Mr. Kwan welcomed Mr. Tcheng, Sunny Slope Water Company and Mr. Hofer, California-American Water Company to the Board.

On motion made by Director Tait, seconded by Director Shaw, and unanimously carried, the minutes of the July 16, 2008 meeting were approved, with requested corrections noted.

2. RESOLUTION 40-10-08 EXPRESSING GRATITUDE TO MICHAEL J. HART

Chair Kwan stated that in recognition of Mike Hart's more than twenty-four years of service as a member of the Board, RBMB is presenting him with a Resolution stating its appreciation. On motion made by Secretary Hayward, seconded by Director Shaw, and unanimously carried, the following resolution was passed and adopted as read:

RESOLUTION NO. 40-10-08

A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE RAYMOND BASIN MANAGEMENT BOARD
EXPRESSING GRATITUDE TO MICHAEL J. HART

3. REPORT FROM OTHER PARTIES

Mr. Steve Slaton, NASA, reported that NASA's treatment plant at the JPL site is operating successfully to date, having removed Perchlorate and VOCs. He also reported that the Lincoln Avenue Treatment Plant has been operating successfully for four years and continues to protect the Monk Hill, Rubio Canon and Las Flores water supplies.

Chair Kwan reported that the City of Pasadena will be meeting with the Los Angeles County Department of Public Works (LADPW) to discuss increasing water conservation and spreading behind Devil's Gate Dam. He stated that he would report on this further at the next meeting.

4. TREASURER'S REPORT

The Executive Officer reported that, as of September 30, 2008, the Raymond Basin Management Board (RBMB) has collected \$612,440 in Assessments, and all Assessments have been collected for fiscal year 2008-09. The Long-Term Storage Program billing went on September 25, 2008 in the amount of \$6,152. The RBMB has spent \$175,665 (which includes Title 22, Salvage Credit, and WSRP Expenditures), and currently has a balance of \$18,664 in receivables and \$1,293,280 in available cash (which includes WSRP Funds).

On motion made by Director Tcheng, seconded by Director Tait, and unanimously carried, the Raymond Basin Management Board's Treasurer's Report was received and filed.

Mr. Zampielo, Executive Officer, reported that a report of audited financial statements for fiscal year 2007-08 was sent to RBMB parties, and he noted that the Management Board received a clean report from the auditor, with no qualifications. He also noted that the format of the financial statements is a bit different than last year's because the auditors combined a few sub-categories. Mr. Zampielo reported that the Executive Committee reviewed the report and recommends approval of the audited financial statements for fiscal year 2007-08.

On motion made by Director Burt, seconded by Director Tait, and unanimously carried, the Raymond Basin Management Board's audited financial statements for fiscal year 2007-08 were approved.

The Executive Officer also reported that as a result of the United States of America, Patriot Act of 2001, Bank of America is requiring that the RBMB provide a Banking Resolution to verify the organization's approval of the banking relationship and to identify the officers authorized to conduct banking on behalf of the organization. This resolution supplements the signature cards that are periodically updated to reflect the officers authorized to sign on the account. He stated that staff recommends approval and adoption of the Banking Resolution and Certificate of Incumbency for its account with Bank of America.

On motion made by Director Shaw, seconded by Director Cimino, and unanimously carried, the Banking Resolution and Certificate of Incumbency for the RBMB account with Bank of America was approved.

5. EXECUTIVE COMMITTEE REPORT AND APPROPRIATE ACTION

The Executive Officer reported briefly on the various RBMB committees and their functions, for the benefit of the new Board members.

The Executive Officer then reported that the Executive Committee met on August 21, 2008 and September 24, 2008. Items of discussion included an update on the Pasadena Storage Program, which is presently on hold due to pending liability issues, he also commented on the continuing efforts of the Foothill Water Coalition.

Relative to the Army Corps Study, Mr. Zampielo reported that a kick off meeting for the initial scope of study phase of the project is scheduled for Friday, October 17, 2008. In response to a question by Mr. Hayward, Mr. Zampielo stated that the Army Corps selected Tetra Tech as the Consulting Engineer for this phase of the project, and will be responsible for preparing the Preliminary Project Implementation Plan. Mr. Johnson, Stetson Engineers,

clarified that the project phases being followed are based on the Army Corps procedures that are necessary to get to the next phase of the project.

The Executive Officer noted that he and other Board members may be traveling to Washington D.C. in early March to continue pursuing additional funding in the WRDA 2009 bill.

Lastly, the Executive Officer stated that the draft reports from both meetings are included in the Board packet and on the RBMB website.

6. PUMPING AND STORAGE COMMITTEE REPORT

Director Shaw reported that the Committee continues to meet on a regular basis to discuss potential solutions to the water supply situation in the basin. Director Shaw provided a brief review of the items the Committee discussed at its July and August meetings. He stated that more information is available in the meeting reports included in the Board packet.

Mr. Shaw stated that the Pasadena Subarea Committee continues to meet as well. Mr. Shaw noted that a detailed memorandum is also included in the Board packet which outlines current conditions and proposed operational changes for the Pasadena Subarea currently being discussed and addressed by the Committee.

7. APPROVAL OF LA CANADA IRRIGATION DISTRICT AQUIFER STORAGE AND RECOVERY PROJECT

Director Shaw reported that staff received a letter from La Canada Irrigation District (LCID) requesting authorization to develop ASR facilities in conjunction with the Foothill CUP. Mr. Zampello stated that this project is very similar to the injection program presently operated by Valley Water Company. He also stated that staff has processed the request under the recently adopted guidelines and a report was provided to the Board in their packets. A discussion followed regarding the proposed project and Mr. Johnson, Stetson Engineers, stated that staff recommendation is to approve the request as long as injection is performed through LCID's Well No. 1 only.

On motion made by Director Burt, seconded by Director Shaw, and unanimously carried, the Raymond Basin Management Board approved La Canada Irrigation Districts request to develop ASR facilities per the guidelines set forth in the staff report prepared by Stetson Engineers.

Following the motion, Mr. Tait recommended that staff develop a policy and procedure by which agencies would be billed for time spent by staff and others in processing requests such as this. The Board concurred and directed staff to draft a policy for reimbursement of costs and present it to the Administrative Committee for review.

8. CONSIDERATION AND ADOPTION OF THE ANNUAL REPORT OF “WATERMASTER SERVICE IN THE RAYMOND BASIN”, FOR FISCAL YEAR 2007-08

The Executive Officer reported that the Annual Report had been sent to the Court, and additional copies had been sent to all Basin parties.

On motion made by Director Shaw, seconded by Director Tchong, and unanimously carried, the Raymond Basin Management Board adopted the Annual report of “Watermaster Service in the Raymond Basin”, for Fiscal Year 2007-08.

Following a request by Director Burt to consider including additional tables in the Annual Report, Mr. Zampielo stated that he would forward the request to the Pumping and Storage Committee for discussion.

9. EXECUTIVE OFFICER’S REPORT

Mr. Zampielo reported that he continues to attend the MWD Groundwater Workshops. The next workshop is scheduled for October 30, 2008. He also reported that he has been invited to make a presentation to the MWD Operations staff on November 6, 2008, regarding the operations of both the Main San Gabriel and Raymond Basins.

Mr. Zampielo also reported that staff will soon be scheduling a meeting of the Emergency Preparedness Committee, as requested by the Committee Chair.

Relative to other Committee activities, Mr. Zampielo reported that staff, on behalf of the Pumping and Storage Committee, is working with the County of Los Angeles Department of Public Works (LACDPW) to discuss ways to increase storm run off capture and spreading. He noted that the LACDPW is looking to team up with other agencies in funding various projects. A short discussion followed regarding potential projects and the Executive Officer stated that he would report further as more information becomes available.

Additionally, the Executive Officer reported that a copy of the draft revised By-Laws will be sent to all parties at least thirty days prior to the January Regular Meeting. He noted that the proposed changes are minimal and have been reviewed and approved by the Attorney.

Lastly, Mr. Zampielo reported that notifications have been sent to each basin producer for the Raymond Basin Semi-Annual Groundwater Level Measurement Program. The dates to measure groundwater levels are as follows:

Monk Hill and Santa Anita Subareas: Wednesday, October 22, 2008
Pasadena Subarea: Thursday, October 23, 2008

10. INFORMATION ITEMS

The Chair noted two information items were distributed with Board materials and ordered them received and filed.

11. OTHER BUSINESS

The Executive Officer noted that that RBMB will be asked to consider approval of a resolution to support the ongoing IRWMP process. He noted that doing so will not obligate the Board in any way financially. It is simply a resolution of support.

Mr. Shaw reported that the Basin Tour and Workshop has tentatively been scheduled for January of 2009, and he will report in more detail once the final date and time is determined.

12. ADJOURNMENT

There being no other business, a motion was made by Director Shaw, seconded by Director Tait, and unanimously carried, adjourning to the next Regular Board meeting on Thursday, January 22, 2009 at 2:30 p.m. (Azusa).

Shan Kwan, Chair

Attest:

Bob Hayward, Secretary

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