

MINUTES

RAYMOND BASIN MANAGEMENT BOARD  
REGULAR MEETING

Wednesday, April 18, 2007

BOARD MEMBERS PRESENT AND PARTIES REPRESENTED

Chris Burt	Kinneloa Irrigation District East Pasadena Water Company Huntington Library and Art Gallery
Chris Cimino	City of Sierra Madre
Bob Hayward	Lincoln Avenue Water Company La Canada Irrigation District Las Flores Water Company Pasadena Cemetery Association Valley Water Company
Pat Malloy	City of Arcadia
Christine Montan	City of Alhambra

BOARD MEMBERS ABSENT

Mike Hart	Sunny Slope Water Company
Shan Kwan	City of Pasadena
Raul Saenz	California-American Water Company
Charles Shaw	San Gabriel County Water District
Lillian Woods	Rubio Canon Land and Water

ADDITIONAL PARTY REPRESENTATIVES PRESENT

Bob Fan	Valley Water Company
---------	----------------------

OTHERS PRESENT

Brad Boman	City of Pasadena
Christine Borja	Raymond Basin Management Board
Barbara Carrera	San Gabriel County Water District
Donna DiLaura	Raymond Basin Management Board
Matt Hacker	Metropolitan Water District
Kathy Kunysz	Metropolitan Water District
Mel Matthews	Kinneloa Irrigation District
Jay Malinowski	Foothill Municipal Water District
Tom Tait	City of Arcadia
Anthony Zampello	Raymond Basin Management Board

1. PRELIMINARY ITEMS

The meeting was called to order by Mr. Pat Malloy, Chair. It was determined that a quorum was present, and Mr. Hayward led the group in reciting the Pledge of Allegiance.

The Chair asked for public comments and Christine Montan reported that the City of Alhambra would be recruiting for two management positions in the Water Division with the recent departure of Mr. Tom Coleman and Mr. Brian Dickinson who had both taken General Manager positions with local water districts.

Mr. Jay Malinowski, Foothill Municipal Water District (FMWD), reported that FMWD is also advertising to fill the General Manager Position.

On motion made by Director Montan, seconded by Director Hayward, and unanimously carried, the minutes of the April 18, 2007 meeting were approved as presented.

## 2. REPORT FROM OTHER PARTIES

Ms. Kathy Kunysz, Metropolitan Water District, reported that they have distributed a completed draft of the Groundwater assessment for a 60-day review period and plan to present the final version to the MWD Board in September.

Mr. Brad Boman, City of Pasadena, reported that MWD is in the process of completing the EIR for the Pasadena Conjunctive Use project. A final draft is expected to be ready for review by May 1<sup>st</sup>, allowing for a public review period from June 12, 2007 to July 26, 2007. A short report followed regarding MWD's suspension of deliveries to groundwater storage programs effective April 1, 2007, and continuing discussions regarding contingency plans should the DWR permitting issue regarding the pumps on the State Water Project continue.

## 3. ELECTION OF BOARD OFFICERS

Mr. Anthony Zampielo, Executive Officer, reported on behalf of Director Cimino that the Nominating Committee recommended the following slate of officers. Mr. Hart has advised staff that he does not wish to serve as President, but would like to remain as Chair of the Pumping and Storage Committee, and also remain on the Executive Committee. Therefore, the Nominating Committee is recommending the following slate:

Pat Malloy – Chair  
Shan Kwan – Vice Chair  
Chuck Shaw – Secretary  
Bob Hayward – Treasurer  
Anthony Zampielo- Assistant Secretary- Treasurer

The Chair asked if there were any other nominations from the floor, and, there being none, on motion made by Director Montan, seconded by Director Shaw, and unanimously carried, the slate of officers was adopted for 2007-08.

#### 4. TREASURER'S REPORT

Director Shaw reported that as of March 31, 2007, the RBMB has collected \$374,000 in Assessments, and \$5,779 from the Long-Term Storage Program. He noted that all expected 2006-07 revenues from both assessments have been received. He also stated that, to date, the RBMB has spent \$190,900 and currently has a balance of \$21,912 in receivables and \$722,042 in available cash.

On motion made by Director Montan, seconded by Director Shaw, and unanimously carried, the Treasurer's Report was received and filed.

#### 5. EXECUTIVE COMMITTEE REPORT AND APPROPRIATE ACTION

Update for the Foothill Communities Water Reliability Program (WSRP) The Chair reported, in regards to WRDA, that the bill has passed the markup process in the House.

The Chair also reported that the Foothill Project Committee has been meeting on a regular basis and those activities continue to move forward. He indicated that the next goal is to establish a Memorandum of Understanding (MOU) between the local agencies. He stated that establishing the MOU is very important, in order for all involved to understand their roles, responsibilities and costs. Additionally, the Chair reported that the local project proponents would like the Raymond Basin to be the coordinating agency for the program and manage proposed contracts and financial contributions and several of these items are on today's agenda for consideration and approval by the Board.

Travel Expense for Washington DC trip in March – The Chair stated that the expenses to be approved are for two trips taken by the group and the Executive Committee had already authorized the expenditure.

A motion was made by Director Montan, seconded by Director Shaw and unanimously carried, that the Board ratify the Executive Committee's action to approve all travel expenses for both 2007 Washington D.C. trips taken since the last regular meeting of the Board.

#### 6. AUTHORIZATION TO HAVE 2006-07 INDEPENDENT FINANCIAL AUDIT PERFORMED

Director Shaw noted that the Finance and Administration Committee met on April 11, 2007, to consider this item and recommend continuing service with Egan and Egan to perform the 2006-07 financial audit. The Executive Officer noted that Egan and Egan are efficient and the \$100 increase to perform the audit is reasonable. The cost for performing the financial audit 2006-07 is \$3,000.

On motion made by Director Shaw, seconded by Director Montan, and unanimously carried the Raymond Basin Management Board authorized Egan & Egan to perform an audit of its financial statements for fiscal year 2006-07.

7. CONSIDERATION AND APPROVAL OF LONG TERM STORAGE POLICY ITEMS (P&S)

The Executive Officer explained that at this time each year the RBMB asks for party pumping schedules pursuant to establishing Long Term Storage Accounts. To date, the Management Board has received responses from all 16 parties, and those responses indicate no significant variance from recent years. On a motion made by Director Hart, seconded by Director Cimino, and unanimously carried, the Board ordered the responses be received and filed and the said accounts be established.

Regarding the Administrative Charge for Long Term Storage (LTS) Accounts for fiscal 2007-08, the Executive Officer stated that staff recommends keeping the charge unchanged at \$1.50 per acre-foot. On motion made by Director Shaw, seconded by Director Burt, and unanimously carried, the Raymond Basin Management Board adopted a Long Term Storage Administrative Charge of \$1.50 per acre-foot for fiscal year 2007-08.

The Executive Officer also stated that each year the RBMB must establish a determination of loss from LTS accounts for the coming year, and he noted that currently loss is set at one percent. On motion made by Director Malloy, seconded by Director Shaw, and unanimously carried, the Raymond Basin Management Board established a determination of loss from LTS Accounts for fiscal 2007-08 at one percent.

8. AUTHORIZATION TO ACT AS LEAD ADMINISTRATIVE AGENCY FOR WRSP COALITION FUND ACCOUNT AND CONTRACTS – The Executive Officer stated that it would be prudent for RBMB to act as the lead agency for the ten agencies involved in the WRSP Coalition. Staff would collect funds and pay any project cost invoices from those funds. In response to a question by Director Montan, the Executive Officer stated that he does not expect these tasks to require any significant additional staff time at this point. On motion made by Director Montan, seconded by Director Burt, and unanimously carried, the Raymond Basin Management Board authorized Staff to act as lead agency for WRSP Coalition fund account and contracts.

9. AUTHORIZATION TO EXECUTE CONTRACT WITH BUCKNAM AND ASSOCIATES ON BEHALF OF WRSP COALITION – The Chair reported that staff has received a proposal from Bucknam and Associates to perform project management services to RBMB on behalf of the WRSP Coalition. Responsibilities would include attending meetings, preparing meeting minutes, and reviewing any and all documents related to the Coalition. Chair

Malloy stated that Mr. Bucknam is very familiar with all parties involved and Federal grant administration.

On motion made by Director Montan, seconded by Director Shaw, and unanimously carried, the Raymond Basin Management Board authorized staff to execute a not-to-exceed \$25,000 contract for time & materials with Bucknam and Associates.

#### 10. CONSIDERATION AND APPROVAL OF BUDGET ITEMS

Director Shaw stated that a draft budget for fiscal year 2007-08 for the Raymond Basin Management Board was distributed to the parties. The tentative draft budget includes an estimated \$634,558 to be carried over from the current year, revenue of \$575,000, expenses of \$436,588, and the budget would be funded by an assessment equivalent to \$15 per acre-foot. (Exhibit A attached)

The Executive Officer gave the Board a briefing on assessment apportionment and items of note included in the 2007-08 tentative draft budget.

After a brief discussion a motion was made by Director Montan, seconded by Director Hayward, and unanimously carried, the draft Raymond Basin Management Board budget for fiscal year 2007-08 be adopted along with the corresponding exhibit illustrating each party's individual apportionment.

#### 11. EXECUTIVE OFFICER'S REPORT

The Executive Officer reported that at the last AGWA Board meeting, a presentation was given regarding a recent Isotope Study conducted in the Chino Basin. A copy of the presentation is available, if anyone is interested.

#### 12. INFORMATION ITEMS

The Chair noted three information items were distributed with Board materials and ordered them received and filed.

#### 13. OTHER BUSINESS

Mr. Brad Boman, City of Pasadena, reported that the City has retained Geoscience to review and comment on an isotope tracer technical memo regarding Perchlorate contamination in the Raymond Basin that NASA/JPL has published. The study suggests that Perchlorate found in the Monk Hill Sub area is from a different source than the Perchlorate found in the Pasadena Sub area. The Executive Officer stated that the approach taken and documented in the memo is suspect and RBMB will be providing comments to the Environmental Protection Agency (EPA) and others outlining our concerns as well. He stated that staff has already met with the City of Pasadena and Geoscience to coordinate a unified response.

In closing, Chair Malloy thanked Ms. Christine Borja for her efforts on the RBMB newly launched website.

14. ADJOURNMENT

There being no other business, a motion was made by Director Montan, seconded by Director Shaw, and unanimously carried, adjourning to the next Regular Board meeting on Wednesday, July 18, 2007 at 9:30 a.m. (Azusa).

Pat Malloy, Chair



---

Attest:



---

Shan Kwan, Secretary