

MINUTES

RAYMOND BASIN MANAGEMENT BOARD  
REGULAR MEETING

Wednesday, October 18, 2006

BOARD MEMBERS PRESENT AND PARTIES REPRESENTED

Chris Burt	Kinneloa Irrigation District East Pasadena Water Company Huntington Library and Art Gallery
Chris Cimino	City of Sierra Madre
Mike Hart	Sunny Slope Water Company
Bob Hayward	Lincoln Avenue Water Company La Canada Irrigation District Las Flores Water Company Pasadena Cemetery Association Valley Water Company
Shan Kwan	City of Pasadena
Pat Malloy	City of Arcadia
Christine Montan	City of Alhambra
Charles Shaw	San Gabriel County Water District
Austin Weston	Rubio Canon Land & Water Company

BOARD MEMBERS ABSENT

Raul Saenz	California-American Water Company
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ADDITIONAL PARTY REPRESENTATIVES PRESENT

Bob Fan	Valley Water Company
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OTHERS PRESENT

Christine Borja	Raymond Basin Management Board
Barbara Carrera	San Gabriel County Water District
Larry Duncan	Lincoln Avenue Water Company
Donna DiLaura	Raymond Basin Management Board
Mel Matthews	Kinneloa Irrigation District
Tony Zampello	Raymond Basin Management Board

1. PRELIMINARY ITEMS

The meeting was called to order by Mr. Pat Malloy, Chair. It was determined that a quorum was present, and Mr. Matthews led the group in reciting the Pledge of Allegiance.

The Chair asked for public comments, and no comments were offered.

On motion made by Director Shaw, seconded by Director Burt, and unanimously carried, the minutes of the July 12, 2006 meeting were approved as presented.

## 2. REPORT FROM OTHER PARTIES

There were none

## 3. TREASURER'S REPORT

Director Shaw reported that as of September 30, 2006, the RBMB has collected \$374,000 in Assessments, and \$5,735 from the Long-Term Storage Program. He noted that all expected revenues for both have been received for 2005-06, and that all 2006-07 Assessments have been collected. He also stated that, to date, the RBMB has spent \$42,579 and currently has a balance of \$18,976 in receivables and \$828,513 in available cash.

On motion made by Director Shaw, seconded by Director Weston, and unanimously carried, the Raymond Basin Management Board's Treasurer's Report was received and filed.

Director Shaw also reported that a report of audited financial statements for fiscal year 2005-06 was sent to RBMB parties, and he noted that the Management Board received a clean report from the auditor, with no qualifications.

On motion made by Director Shaw, seconded by Director Montan, and unanimously carried, the Raymond Basin Management Board's audited financial statements for fiscal year 2005-06 were approved.

## 4. EXECUTIVE COMMITTEE REPORT AND APPROPRIATE ACTION

Chair Malloy reported that a Strategic Planning workshop was held at 8:30am, prior to the Board meeting. The purpose of the meeting was to update and determine the Board's goals and objectives for the coming year. He noted that a copy of the updated goals and objectives will be e-mailed to all parties. The final goals and objectives will be presented to the Board at the January, 2007 meeting.

Director Montan noted that the meeting went well for the short time allotted but suggested that in the future, planning sessions be scheduled for a longer period of time in order to better review and discuss the goals and objectives.

Chair Malloy also reported that WRDA is still in conference and it still may be passed by the Senate before the end of November 2006. Chair Malloy and Executive Director Zampielo are scheduled to give a presentation regarding the Basin projects in WRDA to COG on Thursday, November 16, 2006. There is a resolution of support scheduled to be considered by the San Gabriel Valley Council of Governments at their November meeting. The

Chair pointed out that the resolution will be used to promote continued support in Washington for WRDA authorization and project funding.

5. CONSIDERATION AND APPROVAL OF RAYMOND BASIN MANAGEMENT BOARD WATER QUALITY CRITERIA FOR SUPPLEMENTAL WATER (WATER QUALITY COMMITTEE)

Mr. Anthony Zampello, Executive Officer, reported that a Supplemental Water Quality Criteria Workshop was held on September 12, 2006. The criteria discussed at the workshop were developed with input from the Committee and interested parties. As stated in the Committee Report, several comment letters were received and written responses to each letter were sent prior to the workshop.

One of the primary concerns mentioned at the workshop, were the Regional Water Board's current Basin water quality objectives, and whether or not those standards are too rigid.

After a presentation by staff and representatives from Stetson Engineers, and a lengthy discussion, the Committee's recommendation to the Board is to adopt the Criteria and direct staff to complete the following tasks:

1. Develop an administrative procedure for processing storage project requests subject to review under Supplemental Water Quality Criteria.
2. Develop a recommendation regarding project review and administrative costs associated with these activities once they are adopted.
3. Analyze Valley County Water Company's current injection and storage activities within the context of the criteria to refine the administrative procedure to be used in the future.

On motion made by Director Burt, seconded by Director Shaw, and unanimously carried, the Raymond Basin Management Board adopted the Criteria and directed staff to proceed with the above referenced tasks.

Chair Malloy thanked the Executive Officer and the staff at Stetson for their efforts in drafting the Water Quality Criteria and noted that he expects that these Criteria will be of benefit basin-wide.

6. CONSIDERATION AND ADOPTION OF STANDARD PROFESSIONAL SERVICES AGREEMENT (FINANCE AND ADMINISTRATION COMMITTEE)

Director Shaw reported that the Committee met on September 14, 2006 to review a sample service agreement for use by the Raymond Basin Management Board for contracted vendor/consultant services. The Committee's recommendation to the Board is to adopt the sample service agreement as is, with the understanding that service agreements will be

issued annually and are intended for services provided to the Board on a time and materials basis. Staff will continue to budget for these services and seek Board approval each fiscal year.

On motion made by Director Shaw, seconded by Director Hayward, and unanimously carried, the Raymond Basin Management Board adopted the agreement as a boiler plate agreement for staff to use in the future.

#### 7. AUTHORIZATION TO EXECUTE PROFESSIONAL SERVICES AGREEMENTS WITH CONSULTANTS FOR SERVICES RENDERED DURING FISCAL 2006-07

As a result of the adoption of an annual service agreement, and on motion made by Director Kwan, seconded by Director Hart, and unanimously carried, the Raymond Basin Management Board authorized staff to execute Professional Services Agreements with the following consultants for services rendered during Fiscal Year 2006-07:

1. Stetson Engineers, general engineering, estimated \$25,000
2. Geoscience, estimated \$10,000
3. Bucknam & Associates \$10,000

#### 8. CONSIDERATION AND ADOPTION OF THE ANNUAL REPORT OF "WATERMASTER SERVICE IN THE RAYMOND BASIN", FOR FISCAL YEAR 2005-06.

The Executive Officer reported that the Annual Report had been sent to the Court, and a copy had been sent to all Basin parties. He also stated that the history section of the report had been updated as requested by the Board.

On motion made by Director Montan, seconded by Director Burt, and unanimously carried, the Raymond Basin Management Board adopted the Annual report of "Watermaster Service in the Raymond Basin", for Fiscal Year 2005-06.

Director Hayward thanked staff for their efforts and stated that this year's report is superior to past issues. Director Shaw agreed and also thanked staff, and Chair Malloy commended Christine Borja, for her efforts in reformatting portions of the report.

#### 9. EXECUTIVE OFFICER'S REPORT

The Executive Officer reported that at the last AGWA meeting MWD indicated that their Groundwater Basin Study is almost complete. MWD staff also reported that the study will include more information than previous attempts. MWD staff felt that going through the process of data collection has given them a better understanding of current storage programs, various Basin

Judgments, and future opportunities. Upon receipt of the study, staff will forward a copy to the Board.

Mr. Zampielo also reported that Metropolitan Water District Directors have elected City of Pasadena's MWD Board Representative, Mr. Timothy Brick, to a two year term as Chairman. Mr. Brick will begin his term in January, 2007.

Director Kwan reported that RMC Water and Environment has started on the CEQA process for the Pasadena Storage Program and expects completion and final certification by fall of 2007. The Executive Officer reported that he recently met with the Project Manager and water quality expert from RMC, regarding preparation of the document. They had a lengthy discussion regarding Raymond Basin's Supplemental Water Quality Criteria and RMC's CEQA work. Mr. Zampielo noted that much of the work is doing for the EIR should be very useful in Raymond Basin's review of the Pasadena program impacts on Basin water quality.

Director Weston reported that Rubio Canon has re-considering their participation in direct injection for the Foothill Conjunctive Use Program and will limit their participation to in-lieu storage only. Mr. Bill Pecsí, Foothill Municipal Water District's General Manager, indicated that the program objectives can still be met, even with this operational change.

Lastly, the Executive Officer reported that semi-annual groundwater measurements are taking place on October 18<sup>th</sup> and 19<sup>th</sup>, 2006.

#### 10. INFORMATION ITEMS

The Chair noted three information items were distributed with Board materials and ordered them received and filed.

#### 11. OTHER BUSINESS

Director Shaw made the general announcement that his agency has water available to lease for 2007.

Director Montan thanked those who attended the Groundbreaking Ceremony for the City of Alhambra's new groundwater treatment facility on October 2<sup>nd</sup>.

#### 12. ADJOURNMENT

There being no other business, a motion was made by Director Montan, seconded by Director Shaw, and unanimously carried, adjourning to the next Regular Board meeting on Wednesday, January 17, 2007 at 9:30 a.m. (Azusa).

Pat Malloy, Chair

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